



For Office Use Only

Emp. No. _____

W4 _____

Working Paper# _____

PERSONAL INFORMATION: (Please print clearly)

Name: _____ **Telephone:** (_____) _____
Last First Middle

Address: _____ **City:** _____ **State/Province:** _____ **Zip/Postal Code:** _____

Are you 18 years or older? Yes No

Are you at list 16 years of age Yes No

Have you ever worked for Midtown Foods Yes No if yes, where/when: _____

Do you have any friends or relatives working for Midtown Foods? Yes No

If yes, Name: _____ Relationship: _____

In case of emergency notify:

Name: _____ **Telephone:** (_____) _____
Last First Middle

Address: _____ **City:** _____ **State/Province:** _____ **Zip/Postal Code:** _____

AVAILABILITY:

Are you legally able to be employed in the: USA CANADA AUSTRALIA

What type of position are you seeking? Part Time Full Time

Have you ever been convicted of a felony? Yes No

Hours available: Sun. from ___ to ___, Mon. from ___ to ___, Tue. from ___ to ___, Wed. from ___ to ___

Thu. from ___ to ___, Fri. from ___ to ___, Sat. from ___ to ___

Available date to start work: _____

SCHOOL MOST RECENTLY ATTENDED:

Name: _____ **Address:** _____

Counselor: _____ **Last Grade Completed:** _____ **Grade Average:** _____

Graduated? Yes No **Now Enrolled?** Yes No

Sports or activities: _____

MOST RECENT EMPLOYMENT:

Company: _____ **Address:** _____ **Telephone:** _____

Position: _____ **Supervisor:** _____ **Dates Worked:** From _____ To _____

Wage: _____ **Reason for leaving:** _____

Company: _____ **Address:** _____ **Telephone:** _____

Position: _____ **Supervisor:** _____ **Dates Worked:** From _____ To _____

Wage: _____ **Reason for leaving:** _____

I certify that this information is accurate and complete. Giving incomplete or false information in an application for employment is a serious matter and is ground for dismissal. I hereby acknowledge notification that Midtown Foods request information regarding my character, general reputation or mode of living.

Date: _____ **Signature:** _____

EMPLOYMENT TEST

(No calculators please)

PART I

.89		
.79		
3.39	10.00	35.25
<u>+2.79</u>	<u>-4.59</u>	<u>-33.08</u>

For the following questions, state your answer in terms of bills and coins. For example, \$4.58 would be 4 dollar bills, 2 quarters, 1 nickel, and 3 pennies.

1. If the customer's order came to \$13.58 and he gave you a \$20.00 bill, what is his change?
2. If the customer's order came to \$6.22 and he gave you \$20.25 bill, what is his change?

PART II

A. What do you consider to be the most important qualification of a Midtown Foods employee?

B. The store is very busy and your shift is due to be over at 6 P.M. The individual who is schedule to begin working at 6 P.M. does not show up. What do you do?

REFERENCES: (Please do not use family members)

Name: _____ Telephone: _____

Name: _____ Telephone: _____

Name: _____ Telephone: _____

Name: _____ Telephone: _____

Do we have your permission to contact your current employer? Yes No

If No, please explain: _____